



South Dakota
Department of
Social Services

**South Dakota Board of Addiction
and Prevention Professionals**

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Re: Important Renewal Changes

During the 2023 South Dakota Legislative Session, changes were made to the renewal process for certified addiction counselors, licensed addiction counselors, and certified prevention specialists. These changes go into effect July 1, 2023. Licensee renewal will now occur biennially in odd-numbered years.

Due to these changes, a new certificate or license is being issued to licensees with a valid through date of November 30, 2023. This certificate supersedes any previous license or certificate issued by the Board and must be renewed by November 30, 2023.

The online renewal system will open on October 1, 2023 and remain open until November 30, 2023. A license or certificate renewed between October 1, 2023 and November 30, 2023 will be valid through November 30, 2025. Due to the change to a biennial renewal, fees will be adjusted to reflect the two-year renewal cycle. Licensees may refer to the chart below to determine the renewal fee that applies:

License Type	Renewal Fee
CAC	\$350
CPS	\$350
LAC	\$400
Dual Credential	\$400

To align continuing education requirements with the biennial renewal cycle, no continuing education will be required in 2023. During renewal in 2025, licensees will need to provide 40 hours of continuing education acquired between January 1, 2022 and November 30, 2025. At least four hours of continuing education must be on the subject of ethics. Continuing education will then be submitted in odd-numbered years during the biennial renewal period.

Licensees may choose to inactivate their certificate or license rather than renew it. **An inactive certificate or license is not valid for practice.** To inactivate a license or certificate during the renewal period, licensees must submit an application to the Board and the required fee. The application to inactivate a license or certificate is available by contacting the Board's office. An expired license or certificate may not be inactivated, so licensees must exercise the option to inactivate it by November 30, 2023, prior to expiration.

Please be advised that if a licensee does not renew or inactivate their license or certificate, it will automatically expire on November 30, 2023. Licensees will have 30 days to reinstate an expired license or certificate, but they are not eligible to practice until it is reinstated. After December 31, 2023, licensees must contact the Board for options to reinstate an expired license or certificate.

If you have questions regarding these changes, please contact the Board at 605-224-1721 or bapp@midwestsolutionssd.com.